

## CONSTITUTION OF THE DEMERARA CRICKET BOARD

### ARTICLES:

1. NAME: *The name of the organisation shall be the DEMERARA CRICKET BOARD  
(hereinafter referred to as 'the Board')*
  
2. FLAG AND EMBLEM                      *The Board shall have a Flag and Emblem.*
  
3. AIMS AND OBJECTIVES
  1. *To develop, organise, regulate and promote the game of cricket in the county of Demerara and bearing in mind that the game is played mainly among men, to specially encourage women to play the game.*
  
  2. *To organise competitions among its members, cricket clubs and other cricketing bodies in Guyana in all grades and levels of cricket.*
  
  3. *To establish facilities for the playing of cricket and to organise coaching schemes to train cricketers of all ages in the technical skills of the game in order to obtain the highest standards and to enable them to play representative cricket at the national, regional and international levels.*
  
  4. *To organise and promote teams of all grades and ages to represent the County of Demerara in cricket competitions in Guyana and against foreign teams.*
  
  5. *To seek affiliation to and/or membership of any other cricketing body or sports association.*

4. MEMBERSHIP

1. *The founding members of the Board are the East Coast Cricket Board of control, the Georgetown Cricket Association, the East Bank Cricket Association and the West Demerara Cricket Association.*
2. *Memberships of the Board shall be open to any cricket association regulating cricket in a geographical area or class of cricket not organised by an existing member of the Board.*
3. *The founding members and any other member of this Board shall enjoy the same rights.*
4. *Any cricket association applying for membership shall pay an entrance fee of \$ 500.00 (five hundred dollars) which shall be refunded if the application is not granted.*
5. *Members of the Board shall pay an annual subscription fee of \$ 1,000.00 (one thousand dollars) which shall be payable in the first month of the Board's fiscal year.*
6. *Application for membership shall be submitted to the Executive Committee of the Board which shall refer the application with its recommendation to the Ordinary General meeting or Annual General Meeting of the Board whichever is first held after the executive Committee has considered the application.*
7. *A member which is in default of payment of its annual subscription for three years shall forfeit its membership, and a member which is in default of payment of its annual subscription for one year shall not be entitled to the rights of membership provided for herein, until the arrears have been fully paid.*

5. EXECUTIVE COMMITTEE:

1. *The Executive authority of the Board shall be the Executive Committee, which shall promote the aims and objectives of the Board and carry out all decisions of the Special General meeting, the Ordinary general meeting and Annual General Meeting.*
  
2. *The Executive Committee shall, Subject to the over-riding authority of the Annual General Meeting interpret the meaning of the constitution of the Board and in respect of any matter for which the Constitution makes no provision, shall make and apply such rules as it considers appropriate and necessary.*
  
3. *The Executive Committee shall be comprised of:*
  - a. *The officers of the Board*
  - b. *The Chairperson of the Competitions Committee*
  - c. *The Marketing Manager*
  - d. *The Public Relations Officer*
  - e. *Any member or members co-opted under the provisions of Article 5(five) herein*
  
4. *The Officers of the Board shall be the President, two Vice Presidents, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer.*
  
5. *In the event an area association which is a member of the Board not represented in the Executive Committee after an election at the Annual General Meeting, the executive Committee shall co-opted a member of that area association on the advice of that area association. A Person co-opted in this way shall be full fledged member of the Executive Committee.*

6. *The Executive Committee shall meet not less than once every two (2) months*

6. TENURE OF OFFICE

*The Members of the Executive Committee shall hold office from the time of their election at an Annual General Meeting for a period of two (2) years to the Annual General Meeting two (2) years thereafter. The Election of the Executive Committee shall be a biennial exercise.*

7. VOTE OF NO CONFIDENCE

- a) *Any member may submit a motion of no confidence in the Executive for consideration at the Ordinary General Meeting or a Special General Meeting provided the motion is duly seconded by another member of the Board and notice of which has been given to the Executive Committee and all members of the Board at least two weeks before the date of the meeting at which it is proposed to consider the motion.*
- b) *The motion shall be passed only if it is supported by at least a majority of 2/3 of those voting*
- c) *If the motion is passed, a new Executive Committee shall be elected at the same meeting to serve the remainder of the term until the holding of elections at the next General meeting.*
- d) *A motion of No Confidence shall not be considered if submitted at any time after nine months from the date of the election of the Executive Committee at the preceding Annual General meeting.*

8. VACANCY

- a) *A member of the Executive Committee who fails to attend four (4) consecutive meetings of the Executive Committee, without giving to the Executive Committee a reasonable explanation for his or her failure to attend, shall cease to be a member of the Executive Committee.*
  
- b) *A vacancy which occurs in the Executive Committee in any elected position for any reason shall be filled by election at the next ordinary General Meeting held after the date the vacancy occurred.*
  
- c) *In any other case the vacancy shall be filled by the same process by which the person was originally appointed.*

9. COMPETITION COMMITTEE:

- 1. *A Competitions Committee shall be established for the purpose of conducting and supervising all competitions of the Board*
  
- 2. *The Competitions Committee shall be responsible to the Executive Committee*
  
- 3. *The Competitions Committee shall be comprised of the Chairperson who shall be elected at each Annual General Meeting, and one representative from each member association, appointed by each association.*
  
- 4. *The Assistant Secretary of the board shall function as Secretary of the Competitions Committee*

10. SELECTION COMMITTEE

- 1. *The selection Committee of the Board shall be constituted in the following way:*

- a) *Each area association shall appoint one representative to the Selection Committee*
  
- b) *The Executive Committee may appoint two persons to the Selection Committee*
  
- c) *The Executive Committee shall appoint the Chairperson of the Selection Committee from among the members of the Selection Committee.*
  
- d) *The Executive Committee may in the event it is dissatisfied the functioning of any member of the Selection Committee, in the case of where that member was appointed as a representative of an area association, request that association to replace that member with another person, and in the case of an appointee of the Executive Committee, replace its appointee with another person.*

#### 11. FINANCE COMMITTEE

- 1. *The executive Committee shall appoint a Finance Committee for the purpose of:*
  - a. *exercising financial control*
  - b. *preparing financial statements as required by the Executive Committee*
  - c. *receiving monies on behalf of the Board and accounting for such monies*
  
- 2. *The Chairperson of the Finance Committee shall be the Treasurer*

#### 12. OTHER COMMITTEE

1. *The Executive Committee shall appoint such other committees to carry on the business of the Board as it consider necessary*
2. *The Executive Committee in making appointments to committees shall as far as practicable ensure that all area associations are represented.*
3. *The Executive Committee may appoint persons who are not members of an area association to committees set up under the provisions of this article.*
4. *The Committee appointed under the provisions of this article may co-opt members*

13. ANNUAL GENERAL MEETING

1. *The highest authority of the Board shall be the Annual General Meeting which shall be held in the month of January on a date and at a venue to decided upon by Executive Committee*
2. *The Annual General Meeting shall review the work of the Board for the preceding year, discuss and consider reports from the President, Secretary and Treasurer, a certified auditor's report and motions and any other business arising out of its aim and objectives*
3. *The Annual General Meeting shall elect:*
  - a) *Officers of the Board*
  - b) *The Marketing Manager and Public Relation Officer*
  - c) *Chairpersons of Competitions Committee*
  - d) *Two (2) trustees and*

e) *A Certified Auditor*

4. *The Annual General meeting shall consider applications and appeals against disciplinary action taken against a member of the Board by the Executive*
  
5. *The Annual General Meeting shall be a meeting of members of the Board represented on the following basis*
  - a) *Each member shall initially be entitled to seven (7) delegates*
  
  - b) *In addition each member shall be entitled to one (1) delegate for every five (5) clubs or part thereof) which played in a competition of the Board held in the preceding year in the area in which the member has responsibility for organizing cricket*
  
  - c) *For the purpose of allocating delegates to the Annual General Meeting, the Competitions Committee shall keep a Register of the Clubs participating in the Competition of the Board and the Executive Committee shall allocate the number of delegates based on the information recorded in the Register of Clubs.*
  
  - d) *An Area Association may be represented at a Annual General Meeting, Ordinary General Meeting and a Special General Meeting of the Board only by a person who, under the provisions of the Constitution of the Area Association qualifies to be its representative.*



- e) *No person may be elected to any position of the Board for which an election is held at the Annual General Meeting unless that person is a member of a club affiliated to a member association of a Board*
  
- f) *A member of the Board shall not be entitled to representation at the Annual General Meeting , Ordinary General Meeting and the Special General Meeting if the subscription of that member has not been paid up for the fiscal year in which the meeting is held.*
  
- g) *Each delegate, and no other person, shall be entitled to vote at the Annual General Meeting*

14. ORDINARY GENERAL MEETING

- 1) *The Board shall hold no less than two (2) Ordinary General Meeting.*
  
- 2) *An Ordinary General Meeting shall discuss the Agenda prepared by the Executive Committee*
  
- 3) *The representation of a member of the at an Ordinary General Meeting a Special General Meeting shall be on the same basis as at an Annual General Meeting as stated in Article 13*
  
- 4) *The Executive Committee shall summon a Special General Meeting on the written request by any two Members of the Board and the meeting shall discuss only the issue of issues for which the meeting was requested*
  
- 5) *Each delegate, and no other person , shall be entitled to vote at the Ordinary General Meeting and the Special General Meeting*

15. NOTICE

- 1) *The Executive Committee shall give at least one month's notice to members of the holding of the Annual general meeting and two weeks notice of the holding of the Ordinary General Meeting and Special General Meeting and further, in the case of the Annual General meeting, the notice shall be published in a national newspaper circulating in Guyana at least one month before the holding of the Annual General Meeting*
  
- 2) *Motions of the Annual General meeting shall be submitted to the Executive committee at least three (3) before the date of the holding of the Annual general meeting. Members shall then be given notice of the motions at least seven days before the date of the holding of the General Meeting.*

16. QUORUM

- 1) *The Quorum for the Annual General Meeting and Ordinary General Meeting and Special General meeting shall not be less than 50% of the members of the Board with a combined representation of not less than fifteen delegates.*
  
- 2) *The quorum for the Executive Committee shall be not less than 50% of the members of the Executive Committee and shall include at least two officers of the Board, one of whom must be the President or Vice president.*
  
- 3) *The quorum for any other Committee of the Board shall be not less than 50% of the members of that Committee.*

17. PROTEST AND DISCIPLINE

- 1) *The Competitions Committee shall establish procedures for the hearing of protest and reports of misconduct by players in competitions conducted by the Board and the Competitions Committee shall have the authority to make decisions and to apply appropriate disciplinary measures, subject to a right of appeal by a team or player from the decision of the Competitions' Committee to the Executive Committee and the decision of the Executive Committee shall be final.*
  
- 2) *The Executive Committee shall be the body authorised to take disciplinary action against any member which fails to carry out its obligations under this Constitution or to adhere to the decisions of the Executive Committee or the Competition Committee in its conduct of competitions.*
  
- 3) *Disciplinary action taken by the Executive Committee may include a fine, suspension from competition, suspension from membership for a period not exceeding three (3) months, with a right of appeal to the next Annual General meeting or Ordinary General Meeting whichever is first held after the decision of the Executive Committee.*
  
- 4) *Where disciplinary action against a member is initiated and taken by the Executive Committee, the member shall have a right of appeal to either the Annual General meeting, the Ordinary general Meeting whichever is held first after the disciplinary action is taken, provided that in the event the disciplinary action taken is suspension from Competitions or from membership, the appeal shall be heard within two weeks of the date of the lodging of appeal and the Executive Committee shall summon a Special General Meeting to hear the appeal if the Annual General Meeting or the Ordinary General Meeting will not be held within two weeks of the said date.*

- 5) *Only the Annual General Meeting shall exercise the power of expelling a member from the Board, and may do so only on the recommendation by the Executive Committee and by a vote of not less than 2/3 of those voting at the Annual General Meeting.*
- 6) *The Executives shall make regulations for the procedure to be adopted to deal with protests appeals and disciplinary actions.*

18. FINANCE AND PROPERTY

- 1) *The Board's finance shall be under the control of the Finance Committee subject to the over-riding authority of the Executive Committee.*
- 2) *The Treasurer shall keep appropriate accounts and the Board shall operate such number of bank Accounts as are considered necessary by the Executive Committee*
- 3) *The Signatures of the Bank Accounts shall be the Treasurer, along with anyone of the following officers, namely: the President, Vice President and the Secretary, and in the event the Treasurer is absent from Guyana, the signatories shall be the Secretary along with either the President or Vice President.*
- 4) *There shall be two trustees elected at the Annual General Meeting and all property except funds acquired by the Board shall be held in the name of the Trustees for and on behalf of the Board.*

19. FISCAL YEAR

- 1) *The fiscal year of the Board shall be the first day of December to the 30<sup>th</sup> day of November*
- 2) *All annual financial statements shall be prepared with reference to the fiscal year.*

20. ALTERATION OF CONSTITUTION

*The constitution of the Board may be amended on a motion before the Annual General Meeting, which is supported by at least 2/3 of those voting*

21. DISSOLUTION:

- 1) *The Board may be dissolved by motion supported by at least 75% of those voting at the Annual General meeting.*
  
- 2) *The assets of the Board after payment of all outstanding debts shall be distributed equally among the members of the Board in the event the Board is dissolves.*